

# DERRY TRAIL RIDERS BYLAWS

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## ARTICLE I – NAME

This club shall be known as Derry Trail Riders of New Hampshire.

## ARTICLE II- PURPOSE

Derry Trail Riders is an Equestrian Club promoting responsible social and recreational horsemanship as well as trail riding standards. Additionally, DTR supports efforts within the State of New Hampshire through its partnership with the Department of Natural & Cultural Resources (DNCR) in the use, maintenance and development of trails and trail systems.

## ARTICLE III – MEMBERSHIP AND DUES

- A. Membership is open to all persons interested in Good Horsemanship and supporting all related activities in a safe and responsible manner.
- B. Dues shall be paid by January for each calendar year, with ***dues received from new members after September 30<sup>th</sup> being applied to the following calendar year.***
- C. Membership status as follows: (Members in Good Standing are- members whose dues are paid-in-full for the calendar year)
  - 1. Individual Adult - \$15
  - 2. Family (Includes Children 18yr of age and under ) -\$20
  - 3. Life-Time – No Fee- Voted in by Membership.

## ARTICLE IV –BOARD OF DIRECTORS

The quorum of the Board shall consist of at least five (5) members present to vote where the majority rules. All Officers and Board members shall follow Roberts Rules of Order simplified unless specifically stated otherwise within the Bylaws.

Officers and Board of Directors shall include the following.

### **A. OFFICERS:**

**President:** Shall be responsible for the administration of all club business, prepare a meeting agenda for and preside at all Board of Director and general membership meetings. The President shall create committees as approved by the board. May issue funds in the absence of the Treasurer. Maintain a list of members from electronic payments and get names of those who pay by check from the Treasurer.

**Vice President:** Shall perform duties of the President in her/his absence. Retain Liability Forms.

**Secretary:** Shall keep records of the proceedings at Board of Director and General membership meetings and may be asked to read them if any member has not received & read the electronic version emailed to all members prior to the meetings. The Secretary may be asked to assist with face book or other social media correspondence.

**Treasurer:** Shall account for all Dues and disburse checks-payments to members, suppliers, or vendors. Prepare an operating budget to present to the board in the first half of each calendar year of known fixed/repeating costs. Report the financial status Annually .

**B. BOARD of DIRECTORS:**

1. There shall be no less than 6 board members (above officers plus 2)
2. There shall be a Quorum per Roberts Rules of Order a minimum of 51% (4=66%).
3. Any officer may ask any member in good standing to become a board member, but each board member shall be voted into position by the membership.
4. Any member who desires to be a Board member shall make this known to the Committee Chair.

**ARTICLE V –TERM LIMITS**

**Two (2) years equals 1 TERM**  
**Max allowed for any position is 2 TERMS or 4years**

**President – 2 years or 2 terms**  
**VP – 2 years or 2 terms**  
**Treasurer – 2 years or 2 terms**  
**Secretary – 2 years or 2 terms**  
**Board members- 2 years or 2 terms**

**The month following the vote, Officers and Board members shall assume their responsibilities.**

**The term record shall be retained by the Secretary within the minutes of the meeting during which they were voted into position.**

**ARTICLE VI - ELECTION PROCEDURE**

1. The Officers shall have agreed upon and appointed a committee chairperson to manage the elections and voting procedures.
2. The committee shall consist of the chair and two other non-board members.
3. All voting will be by Ballot in-person or electronically submitted
4. Any/All members interested in becoming an Officer shall make it known to the Nomination Committee on or before October 1<sup>st</sup> to ensure their names are placed on the ballot.
5. The committee shall count and report the results during the November meeting.
6. New Officers & Board members will hold their position at the next meeting.

## **ARTICLE VII – MEETINGS**

All meetings shall follow Roberts Rule of Order simplified, unless specifically stated otherwise within the Bylaws.

- A. Board meetings: There shall be a maximum of 4 per calendar year, one each quarter to discuss Financial matters.
- B. Membership meetings: These may be monthly to discuss members' questions/concerns and to review club matters that require voting.
- C. Planning meetings: The purpose of these meetings is to plan the benefit or social rides, or other events as suggested by the membership.
- D. Other meetings: Membership or special board meetings may be called as necessary at the discretion of the Board of Directors. Notice shall be made via social media (face book) and emails sent to the members.

## **ARTICLE VIII– AMENDMENT OF BYLAWS**

- A. These Bylaws may be amended by the Officers and Board of Directors every 5years or as appropriate. A majority vote by the Officers & Directors would be required to approve the changes. Once approved the Bylaws may be shared with the members.
- B. An amendment to the Bylaws may also be requested by any Member in Good Standing and submitted to the Officers and Board of Directors, in electronic or paper form.
- C. Amendments shall be voted on by the board & membership.

## **ARTICLE IX – DISSOLUTION OF FUNDS**

Should Derry Trail Riders, be dissolved, any/all funds in the treasury or other property owned by the club shall be donated to a local NH Horse rescue or other NH organizations that aide and support horses and/or equestrians in-need.